

MICRO LOAN PROGRAM GUIDELINES

- * **Minimum** \$ 2,000
- * **Maximum** \$ 75,000
- * **Rate** Prime
- * **Fee** 2.0 points at closing
- * **Amortization** Typically 3 to 5 years

- Applicant business must be located in Oak Park, Illinois.
- Loans are made generally for working capital, fixed assets, and inventory. Funding for repair or property rehabilitation may be considered. Loan funds may not be used for acquisition of real estate, or costs related to the application.
- Personal guarantees are required from applicants. An applicant must exhibit a controlling interest in the business. A purchase contract will be considered. The loans will be secured by the useful life of the assets or a real estate mortgage, preferably a first lien, generally not to exceed three years, and/or other collateral. The propriety interest in the collateral must run for at least the length of the loan. Applicants must demonstrate that they are "entrepreneurial ready" via experience or education.
- In the event any of the terms of the required application/agreement are not met, the Oak Park Development Corporation may, at its option, require that the interest rate revert to one percent above the Prime. The applicant will be responsible for remitting the difference between the rate and the reduced rate to the Oak Park Development Corporation.
- OPDC and/or the Village of Oak Park reserve(s) the right to seek information from or about the applicant, including credit references. The Village has the right to make an inspection of the premise and will be permitted to do so. All code violations must be corrected prior to an application being approved.
- Not-for-profit and home-based businesses are not eligible for the Micro Loan Program. The loan is not retroactive; any costs incurred prior to notification of approval are ineligible.
- In the event of any change in ownership (legal or equitable) of the business, or if the business is closed, the entire indebtedness shall become immediately due and payable.

Completed Application includes:

_____ Micro Loan Program application form	_____ Personal Financial Statements
_____ Business Financial Statements, if applicable (Income Statement & Balance Sheet)	
_____ Copy of Lease	_____ Business Plan
_____ Tax returns for 3 years	

*For further information, contact Sara Faust, **Oak Park Development Corporation**,
104 N. Oak Park Avenue, Oak Park, IL 60301 (708) 383-3838 s.faust@opdc.net*